

Siskiyou Velo Board Meeting Minutes

July 25, 2023

Medford Public Library, Adams Room

4:30 to 6:00 PM

Attendees: Jeff, Lisa, John, Warren, Richard, Dennis, Robin, Ann (via Zoom) and Harlan. Absent: Rich and Frank.

Actions:

1. **Jeff** will begin process to create a new website by defining features (requirements) necessary and will work with the board and ride leaders for their input and their prioritizations. Warren will help.
2. **Jeff and Richard** will work together to get all existing, renewing and new members to sign the ROL using this procedure. See 4.f below.
3. **Lisa** will email all members to ask if are receiving the Google Groups Rides. Those who have been blocked will be emailed this information separately.
4. **Lisa** will outline how to update the "Bicycle Safety Tips" page on the SV website, and the "Rider and Ride Leader Resources" page on the SV website, and send outline to Jeff for his review.

Minutes:

1. Meeting called to order 4:35 pm
2. Business Items
 - a. June 2023 minutes approved
 - b. June Treasurer's Report approved
3. Membership meeting July 26 (John, Lisa, Warren)
 - a. Lisa reviewed agenda and last-minute details were finalized
4. Updated Release of Liability
 - a. Received OK from lawyer to use e-signatures
 - b. No further costs yet from lawyer
 - c. Discussion on regular negligence versus gross negligence
 - i. Regular negligence is generally carelessness
 - ii. Gross negligence is generally willful, wanton, reckless
 - d. Implementation of new ROL signature process
 - i. Update join/renew pages on website
 - ii. Get current members to sign—alert by email
 - iii. Track this in membership database
 - iv. Paper signature option offered
 - e. Per Jeff, modification of existing website is extremely difficult and time-consuming. It will take at least 3 – 4 months to implement the e-signatures on our existing website, perhaps the same amount of time it would take to create a new website.
 - i. Discussion on alternatives to WordPress®—but we need the flexibility of WordPress. It is the most customizable.
 - ii. We should start fresh with a new site but still use WordPress

- iii. It would be helpful to hire a professional web designer for help, but SV will direct what they do. WordPress does offer a list of professionals who can be hired to help.
 - iv. Motion made by Lisa: “Jeff will begin process of moving to a new website by defining features (requirements) necessary on a new site, and will query the board and ride leaders via email to establish a priority list.” Motion passed unanimously.
 - v. Warren offered to help Jeff as a non-expert but as an experienced web site creator and user.
- f. Since it will take a long time until e-signatures are enabled on the website, we need an interim alternative to get e-signatures.
 - i. Once a person has paid to join or renew on the existing website, Jeff will add appropriate text and a link to the Adobe e-sign site. The member can then sign the ROL and check the boxes for the other required docs. Richard will receive the information that they signed the ROL and he can then add them to the club roster as members in good standing.
 - ii. Jeff and Richard will work together to get all existing, renewing and new members to sign the ROL using this procedure. This could take around 2 months to complete.
- 5. Item #5, update of SV bylaws, delayed to next month.
- 6. Richard provided an update on ebikes on the Bear Creek Greenway. In his discussions with the Greenway leadership, he learned that they are planning to update their documentation to formally allow ebikes. Class 3 ebikes will not be allowed.
- 7. The board agreed to end the use of membership cards.
 - a. Discussion about discounts for SV members at bike shops. Although some members still receive such discounts, this has not been a process that has received much attention in recent years. Hence SV will stop making membership cards available.
 - b. Richard recommended instead to charge bicycle shops \$50 for a business membership in return for a promotional spot on our website.
- 8. Committee reports
 - a. Membership (Richard). There has been a problem with the Google Groups mailing list in which some members are blocked (currently 7 members). As a short-term solution, Lisa will email all members (via the Dashboard Club Email) and ask if they are getting the weekly ride email. If not, a short-term solution will be considered – perhaps a “buddy system” in which a member forwards all emails to those folks blocked by Google.

Richard commented that we need to get away from using Google Groups and find a better and still free solution. To be discussed at a future meeting.
 - b. Robin (social). Ice Cream Social on 8/26 will start at 11 AM
- 9. Education—Lisa will outline how to update the “Bicycle Safety Tips” page and the “Rider and Ride Leader Resources” page on the SV website, and send outline to Jeff for his review.
- 10. Meeting Adjourned 6:04 PM
- 11. Next meetings:
 - a. August 22 – Medford Library, Adams Room
 - b. September 26 – Location TBD

Submitted by Harlan Bittner